

## X. J.E.A. Crake Drama Fellow

The Crake Foundation, established by the late J.E.A. Crake, Josiah Wood Professor of Classics and Head of the Classics Department at Mount Allison from 1946 to 1976, offers a Fellowship to be held in the Drama Program. The intention of the Foundation in offering this fellowship is to enhance and enrich the educational and artistic experience of students involved in Drama at Mount Allison University.

### Terms and conditions

1. The Fellowship will be administered in accordance with policies and procedures established by the University, and with the terms and conditions below.
2. The Fellowship is open to Canadian citizens and permanent residents.
3. The Drama Fellow will teach one course per term.
4. The Drama Fellow will contribute to the work of the Drama Program through activities such as mentoring students and offering workshops, and will be available on a regular basis to Mount Allison students involved in Drama activities.
5. The Drama Fellow will be on campus during academic semesters (except for time required to attend the occasional conference or professional meeting).
6. The Drama Fellow will make a public presentation.
7. The Drama Fellow will not undertake other paid employment during academic semesters.
8. The Fellowship may be renewed for a second year.
9. The Fellowship will not be used to replace sabbaticants or faculty absent through illness or other leaves.
10. The delivery of the Drama program shall not be dependent on the Crake Drama Fellow. The Fellowship is to provide enhancement to a program which is delivered by faculty employed by Mount Allison University.
11. The term of the appointment is eight months, from mid-August to mid-April.
12. The Fellow will be supplied with a copy of the biographical information available at [jeacrakefoundation.org/jea-crake-bio](http://jeacrakefoundation.org/jea-crake-bio).

## Procedures

1. The Provost will, by May 31, provide the Foundation with the following information from the Director of Drama and the Controller:

With respect to the academic year which will be completed on June 30:

- 1.1. A brief year-end report on activities of the Fellow for the academic year ending June 30.
- 1.2. A statement from the Controller verifying that the funds in this account were spent in accordance with the stated terms and conditions, and the status of the account as of May 1.

With respect to the upcoming academic year:

- 1.3. The name of the Fellow for the academic year beginning July 1.
  - 1.4. A brief justification for the choice.
  - 1.5. Teaching and other duties expected of the Fellow.
2. The Foundation will inform the University by June 30 of the amount of funding that will be provided for the J.E.A. Crake Drama Fellowship which will be advertised in the academic year beginning July 1.

The grant for the J.E.A. Crake Drama Fellow:

1. Salary portion: \$31,500 in 2018–2019; \$32,000 in 2019–2020; and \$32,500 in 2020–2021.
2. Employer and employee costs of benefits, moving expenses, a start-up grant, and a Professional Expense Reimbursement account.

[October, 2018]